NATIONAL HONOR SOCIETY
BUFFALO ACADEMY OF THE SACRED HEART
SERVICE VERIFICATION FORM

NAME ___________________________ GRADE __________________

(Students complete this part of the form) DATE __________________

This activity is to include volunteer positions only, not paid employment.

Indicate a school or community activity in which you have demonstrated service:
_______________________________________________________________________

My participation took place in Grade 9 ___ 10____ 11 _____ 12_________

Estimate the amount of time involved _____ total hours or ________ hours per week or
______ hours per month.

Briefly describe how this activity demonstrates service:
_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

When you have completed the top part of this form, give it to the supervisor of this
activity. Ask him/her to complete the form and return it to the school by: SEE
CANDIDATE FOR DUE DATE ______________. Be sure to include a stamped
envelope. The envelope MUST BE SEALED and SIGNED across the sealed flap by the
supervisor. (Note: SHA Adviser will not need a stamp on the envelope) addressed to:
National Honor Society

Buffalo Academy of the Sacred Heart
3860 Main Street
Eggertsville, New York 14226
To the Rater: Using the following guide, rate the student’s service as it was demonstrated to you in this activity. Check the characteristics that most directly apply to this candidate.

Service

The student who serves:

…Takes criticism willingly and accepts recommendations graciously

…Consistently exemplifies desirable qualities of behavior (Cheerfulness, friendliness, poise, stability)

…Upholds principles of morality and ethics

…Cooperates by complying with school regulations concerning property, programs, office, halls, etc.

…Demonstrates the highest standards of honesty and reliability

…Observes instructions and rules, punctuality, and faithfulness both inside and outside of the classroom

…Shows courtesy, concern, and respect for others

…Has powers of concentration and sustained attention as shown by perseverance and application to studies

…Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others

…Actively helps to rid the school of bad influences or environment

Rating Guide:                      Rating:_____________________

4 Outstanding                      ______________________________
3 Above Average                    ______________________________
2 Satisfactory                     ______________________________
1 Poor                             ______________________________

How long have you known this student and in what capacity?
__________________________________________________________________________

Your Name ________________________________________________________________
(Print)

Your Signature _____________________________________________________________

Phone Number __________________________________________________________________

Please try to provide explicit examples of the service qualities, listed above, which this student has demonstrated to you: (A sheet may be attached.) Please use the student’s name only once at the beginning of the recommendation.

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Please return this form to the school in the enclosed envelope. The committee must have all forms by the due date indicated on the front page, to begin the selection process. Thank you for your help.